

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT TACOMA

DONNELL TIMOTHY WILLIAMS,  
  
Plaintiff,

v.

PATRICK GLEBE, THOMAS GARY  
BOHON, ERIC JACKSON, LIZA  
ROHRER, BERNARD WARNER,  
STACEY HALVERSON,

Defendants.

CASE NO. C12-5796 RBL-KLS

ORDER FOR SERVICE OF CIVIL  
RIGHTS COMPLAINT

This is a civil rights action brought pursuant to 42 U.S.C. § 1983. Plaintiff has been granted leave to proceed with this action *in forma pauperis*. Accordingly, it is **ORDERED:**

(1) Service by Clerk

The Clerk is directed to send the following to the named defendants by first class mail: a copy of Plaintiff's Complaint, a copy of this Order, two copies of the Notice of Lawsuit and Request for Waiver of Service of Summons, a Waiver of Service of Summons, and a return envelope, postage prepaid, addressed to the Clerk's Office.

(2) Response Required

Defendants shall have **thirty (30) days** within which to return the enclosed waiver of service of summons. A defendant who timely returns a signed waiver shall have **sixty (60) days**

1 after the date designated on the notice of lawsuit to file and serve an answer to the complaint or a  
2 motion permitted under Rule 12 of the Federal Rules of Civil Procedure.

3 A defendant who fails to timely return a signed waiver will be personally served with a  
4 summons and complaint, and may be required to pay the full costs of such service, pursuant to  
5 Rule 4(d)(2). A defendant who has been personally served shall file an answer or motion  
6 permitted under Rule 12 within **thirty (30) days** after service.

7 (3) Filing and Service by Parties, Generally

8 All attorneys admitted to practice before this Court are required to file documents  
9 electronically via the Court's CM/ECF system. Counsel are directed to the court's website,  
10 [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov), for a detailed description of the requirements for filing via CM/ECF.  
11 All non-attorneys, such as *pro se* parties and/or prisoners, may continue to file a paper original  
12 with the Clerk. All filings, whether filed electronically or in traditional paper format, must  
13 indicate in the upper right hand corner the name of the Magistrate Judge to whom the document  
14 is directed.

15 For any party filing electronically, when the total of all pages of a filing exceeds fifty  
16 (50) pages in length, a paper copy of the document (with tabs or other organizing aids as  
17 necessary) shall be delivered to the Clerk's Office for chambers. The chambers copy must be  
18 clearly marked with the words "Courtesy Copy of Electronic Filing for Chambers."

19 Any document filed with the Court must be accompanied by proof that it has been served  
20 upon all parties that have entered a notice of appearance in the underlying matter.

21 (4) Motions

22 Any request for court action shall be set forth in a motion, properly filed and served.  
23 Pursuant to amended Local Rule CR 7(b), any argument being offered in support of a motion  
24 shall be submitted as a part of the motion itself and not in a separate document. The motion shall

1 include in its caption (immediately below the title of the motion) a designation of the date the  
2 motion is to be noted for consideration upon the court's motion calendar.

3 Stipulated and agreed motions, motions to file overlength motions or briefs, motions for  
4 reconsideration, joint submissions pursuant to the option procedure established in Local Rule  
5 CR 37(a)(1)(B), motions for default, requests for the clerk to enter default judgment, and  
6 motions for the court to enter default judgment where the opposing party has not appeared shall  
7 be noted for consideration on the day they are filed. *See* Local Rule CR 7(d)(1). All other non-  
8 dispositive motions shall be noted for consideration no earlier than the third Friday following  
9 filing and service of the motion. *See* Local Rule CR 7(d)(3).

10 All dispositive motions shall be noted for consideration no earlier than the fourth Friday  
11 following filing and service of the motion. *See also infra* § 4 (concerning filing and service in  
12 general).

13 For electronic filers, all briefs and affidavits in opposition to either a dispositive or non-  
14 dispositive motion shall be filed and served not later than 11:59 p.m. on the Monday  
15 immediately preceding the date designated for consideration of the motion. If a party files a  
16 paper original (*i.e.*, a pro se litigant and/or prisoner), that opposition must be received in the  
17 Clerk's office by 4:30 p.m. on the Monday preceding the date of consideration. If a party fails to  
18 file and serve timely opposition to a motion, the court may deem any opposition to be without  
19 merit.

20 The party making the motion may file and serve, not later than 11:59 p.m. (if filing  
21 electronically) or 4:30 p.m. (if filing a paper original with the Clerk's office) on the date  
22 designated for consideration of the motion, a response to the opposing party's briefs and  
23 affidavits.

(5) Motions to Dismiss and Motions for Summary Judgment

Parties filing motions to dismiss pursuant to Fed. R. Civ. P. 12 and motions for summary judgment pursuant to Fed. R. Civ. P. 56 should acquaint themselves with those rules. As noted above, these motions shall be noted for consideration no earlier than the fourth Friday following filing and service of the motion.

Defendants filing motions to dismiss (for failure to exhaust administrative remedies) or motions for summary judgment **MUST serve *Rand* and *Wyatt* notices concurrently with their motions so that *pro se* prisoner plaintiff will have fair, timely and adequate notice of what is required in order to oppose those motions. *Woods v. Carey*, 684 F.3d 934, 934 (9th Cir. 2012).** The Ninth Circuit set forth model language for such notices:

A motion for summary judgment under Rule 56 of the Federal Rules of Civil Procedure will, if granted, end your case.

Rule 56 tells you what you must do in order to oppose a motion for summary judgment. Generally, summary judgment must be granted when there is no genuine issue of material fact – that is, if there is no real dispute about any fact that would affect the result of your case, the party who asked for summary judgment is entitled to judgment as a matter of law, which will end your case. When a party you are suing makes a motion for summary judgment that is properly supported by declarations (or other sworn testimony), you cannot simply rely on what your complaint says. Instead, **you must set out specific facts in declarations, depositions, answers to interrogatories, or authenticated documents, as provided in Rule 56(e), that contradict the facts shown in the defendant's declarations and documents and show that there is a genuine issue of material fact for trial. If you do not submit your own evidence in opposition, summary judgment, if appropriate, may be entered against you. If summary judgment is granted, your case will be dismissed and there will be no trial.**

*Rand v. Rowland*, 154 F.3d 952, 963 (9th Cir. 1998) (emphasis added); see *Wyatt v. Terhune*, 315 F.3d 1108, 1120 n.14 (9th Cir. 2003) (extending the fair notice requirement to motions to dismiss for failure to exhaust administrative remedies). Notices may also note that “Local Rule CR 7(b)(2) states that a party’s failure to file necessary documents in opposition to a motion for

summary judgment may be deemed by the court to be an admission that the opposition is without merit.” **If Defendants fail to file and serve the *Rand* and *Wyatt* notice on the Plaintiff, in a separate document concurrent with their motion, the motion may be stricken from the Court’s docket with leave to refile once Defendants have complied with the notice requirement.**

(6) Direct Communications with District Judge or Magistrate Judge

No direct communication is to take place with the District Judge or Magistrate Judge with regard to this case. All relevant information and papers are to be directed to the Clerk.

(7) Clerk’s Action

The Clerk is directed to send copies of this Order and of the General Order issued by the Magistrate Judges to Plaintiffs. The Clerk is further directed to send copies of this Order and a courtesy copy of Plaintiffs’ Complaint to the Office of the Washington State Attorney General’s Office.

**DATED** this 7th day of September, 2012.

  
 Karen L. Strombom  
 United States Magistrate Judge